

FAIRFIELD GLADE LADIES CLUB BYLAWS Article V

ARTICLE V: MEETINGS

Section 1. The Board Meetings

- A. The Board meets prior to each membership meeting.
- B. A quorum to conduct The Board meeting shall be a majority of the members of The Board.
- C. Business requiring a vote shall be decided by a majority of The Board members present.
- D. Ad Hoc committee chairs may attend The Board meetings but may not vote.
- E. Some Board members may choose to attend meetings by electronic means under certain circumstances, so long as the President and Recording Secretary are made aware ahead of time, and that facilities are available so that all members attending can be heard and understood.

Section 2. Membership Meetings

- A. The Club meets monthly except for July and August.
- B. The Executive Committee has the authority to cancel a scheduled membership meeting if deemed necessary.
- C. No funds shall be solicited from The Club members during meetings by any individual for non-club purposes.
- D. Any suggestions or propositions made at any membership meeting calling for the expenditure of money for other than budgeted obligations shall be submitted in writing to The Board for its action.
- E. A copy of The Club's Bylaws will be available at each meeting.

Section 3. Executive Committee Meetings

- A. The Executive Committee meets annually in May to review requests for distributions of charitable funds that have been vetted by the Assistant Treasurer.
- B. Makes recommendations to The Board regarding the distribution of available charitable funds at the June Board Meeting.
- C. The President, or any other three Executive Committee members, may call an Executive Committee meeting at any time.
- D. Some Executive Committee members may choose to attend meetings by electronic means under certain circumstances, so long as the President and Recording Secretary are made aware ahead of time, and that facilities are available so that all members attending can be heard and understood.

Section 4. Parliamentary Authority

- A. The Club's meetings are governed by The Club's Bylaws using Roberts Rules of Order as a guideline.
- B. The Parliamentarian ensures that the meetings are conducted in an orderly manner.
- C. The Parliamentarian chairs and appoints members to review/revise the Bylaws as deemed necessary.